

# St. Joseph's Children's Home Employment Opportunities

*As of December 27, 2017*

Please access the Employment Application section of the website for application instructions. You may also contact the HR Department to inquire about positions and application procedures or status.

**We appreciate your interest in employment with St. Joseph's Children's Home.**

## EDUCATION ASSISTANT

**Responsibilities:** Assist school teachers with the care, health, safety, and education experience of each child in the classroom, monitoring behaviors and assisting with behavior modification techniques when appropriate. Assist with instruction of students helping them meet the State Performance Standards and IEP Goals and Objectives, administer medications, co-facilitate didactic groups and write progress notes on the same, write school progress notes, supervise, manage and document student behavior, work on living units during school vacations and about two hours during Summer School.

**Requirements:** High school diploma or equivalent; Wyoming substitute teaching certificate or ability to obtain within 6 months; minimum of 21 years of age; ability to lift 50 pounds; and ability to obtain and maintain intermediate certification in the Mandt System ® of nonphysical and physical intervention with aggressive youth; responsible to maintain current certification in CPR, 1<sup>st</sup> Aid, medication administration, and completion of all mandatory training requirements.

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